

12 SEP 2017

1 Details of society

1.1 Details of the society **CLAPHAM PATCHING COMMUNITY SHOP & CAFE PROJECT LTD**

Register number	7276
Registered office address	159 THE STREET CLAPHAM WORTHING. WEST SUSSEX
Postcode	BN13 3UU

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

31 / 03 / 2017

Mutuals Registration

14 SEP 2017

Received

Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.
The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	HAYDN SMITH
Address	172 THE STREET CLAPHAM WORTHING. WEST SUSSEX
Postcode	BN13 3UU
Year of birth	yyyy 1946
Business occupation and other directorships	RETIRED

1.4 Details of Treasurer

Name	ANGELA CHAPMAN
Address	159 THE STREET CLAPHAM WORTHING. WEST SUSSEX
Postcode	BN13 3UU
Year of birth	yyyy 1944
Business occupation and other directorships	RETIRED

1.5 Details of Secretary

Name	YVETTE FISHER
Address	FOURWINDS, 15 THE STREET CLAPHAM
Postcode	BN13 3UU
Year of birth	yyy 1955
Business occupation and other directorships	SELF-EMPLOYED

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
TRACEY HEADLEY-SMITH	CISHARDELOS ROAD ANCMERING BN16 4LD	yyy 1964	PLANNING OFFICER
LINDA COOPER	SHUTTERS BN13 3UT	yyy 1955	CHARTERED ACCOUNTANT
Alan Perrett	Tye Cottage The Street Clapham BN13 3UU	yyy 1948	RETIRED
		yyy	
		yyy	
		yyy	

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above.

Please indicate how many separate sheets of paper you have used

Please continue, answering all questions.

1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?

- No
 Yes

1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000? (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

- No
 Yes

Financial Services Register firm reference number

1.9 Is the society a subsidiary of another society?

- No
 Yes

1.10 Does the society have one or more subsidiaries?

- No
 Yes

1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?

- No
 Yes

Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:

- Yes

1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?

- No
 Yes ▶ provide your Scottish Charity number below

1.13 Is the society registered with one of the following (please tick)?

- Homes and Communities Agency
 The Welsh Ministers
 Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a **bona fide co-operative society** go to question 1.14
- if **existing for the benefit of the community** go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

1.15 Is membership of the society required to obtain the benefits offered by it?

- Yes
 No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

1.17 How did members democratically control the society?

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

Please use separate sheets of paper if you need more space (see section 5 above)
Please indicate how many separate sheets of paper you have used.

Continue to 2.1

Community benefit society

1.19 Who are the community the society benefited?

THE LOCAL COMMUNITY OF CLAPHAM AND
PATCHING, WEST SUSSEX, AND ~~THE~~ SURROUNDING
LOCALITIES

1.20 How did the society benefit that community during the year?

- (1) INITIATED NEGOTIATIONS FOR A REPLACEMENT
COMMUNITY SHOP/CAFE.
- (2) SUBMITTED (AND SUBSEQUENTLY RECEIVED)
PLANNING PERMISSION FOR A NEW BUILDING

1.21 How did the society use any surplus/profit?

SURPLUS FUNDS HELD IN A BANK ACCOUNT
PENDING THE COMMISSIONING OF THE NEW
BUILDING.

Please use separate sheets of paper if you need more space (see section 5 above).
Please indicate how many separate sheets of paper you have used.

NONE

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	4
B	Members ceased during year	1
C	Members admitted during year	3
D	Members at end of year	6
E	Turnover for year	11,004
F	Total of income and expenditure (receipts and payments added together)	8964
G	Net surplus/(deficit) for year	8964
H	Fixed assets	NONE
I	Current assets	NONE
J	Total assets (equal to amount in row O, below)	8964
K	Current liabilities	NONE
L	Share capital	NONE
M	Long-term liabilities	NONE
N	Reserves	8964
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	8964
- All societies (excluding clubs) must complete boxes P-T		
P	Investments in other registered societies	NONE
Q	Loans from members	NONE
R	Loans from Employees' Superannuation Schemes	NONE
S	Dividends on sales	NONE
T	Share interest	NONE

3 The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- | | |
|---|----------------------------------|
| <input type="checkbox"/> Full professional audit | ▶ Continue to section 4 |
| <input checked="" type="checkbox"/> Accountant's report | ▶ Complete questions 3.2 and 3.3 |
| <input type="checkbox"/> Lay audit | ▶ Complete questions 3.2 and 3.3 |
| <input type="checkbox"/> Unaudited | ▶ Complete questions 3.2 and 3.3 |

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- No
 Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- No
 Yes

(INAUGURAL YEAR OF THE SOCIETY)

4 Accounts and signature

Accounts

4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

19 / 07 / 2017

4.2 Has your society produced accounts to the minimum standard required?

Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members.

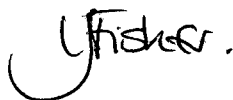
Attached

No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature - all societies to complete

4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	YVETTE FISHER
Signature	
Phone number	01903 871255
Email	yvette.fisher@hotmail.co.uk
Date	dd/mm/yy 06 09 2017

The Clapham & Patching Community Shop & Cafe Project Limited
Registered number: 7276
Balance Sheet
as at 31 March 2017

	2017
	£
Current assets	
Debtors	1
Cash at bank	8,964
	<u>8,965</u>
Net current assets	8,965
Net assets	<u>8,965</u>
Capital and reserves	
Called up share capital	1
Profit and loss account	8,964
Shareholders' funds	<u>8,965</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Mr H Smith
Director
Approved by the board on 11 May 2017

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE CLAPHAM & PATCHING COMMUNITY SHOP
& CAFE PROJECT LIMITED

On accounts for the
year ended

31st March 2017

Charity
no (if any)

Respective
responsibilities of
trustees and examiner

The Management Committee are responsible for the preparation of the accounts. The Management Committee consider that an audit is not required for this year and that an independent examination is needed. It is my responsibility to:

- examine the accounts
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

An examination was carried out and includes a review of the accounting records kept and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements have not been met.

Signed:



Date:

11/5/2017

Name:

Andrew Woolner

Address:

3 Church Close,

Clapham Village

Worthing, West Sussex. BN13 3XP

THE CLAPHAM & PATCHING COMMUNITY SHOP & CAFE PROJECT LIMITED

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2017

Mutual Registration Department
12 SEP 2017

	<u>2017</u>	
	£	£
INCOME		
Transfer from The CPCSC Project		9,796
Donations		370
Fundraising		838
		<u>11,004</u>
ADMINISTRATION EXPENSES		2,040
SURPLUS FOR THE YEAR		<u><u>8,964</u></u>
REPRESENTED BY:		
CASH AT BANK PER STATEMENT		8,964
TOTAL FUNDS AS AT 31st MARCH 2017		<u><u>8,964</u></u>

A. Chapman
Wayne Jones
Y. Fisher.

Mutuals Registration
14 SEP 2017
Received